

Special Characters & Symbols

Superscripts and Subscripts

To include superscripts or subscripts in your abstract text submission, you must use HTML tags.

- To include a **superscript**, `^{....}` must be on either side of the superscript text.
- To include a **subscript**, `_{...}` must be on either side of the subscript text.

Example	Description	HTML Coding
Superscript	To have 1x10⁸ appear correctly in your abstract submission	10<sup>8</sup>
Subscript	To have H₂O appear correctly in your abstract submission	H<sub>2</sub>

- For more information on HTML tags see the QRS: [Basic HTML Tags](#).

Greek Characters

Greek characters can be included in your abstract text. To include Greek characters:

- Copy and paste from another document;
- Use the character map on your computer to insert them;
 - (Start menu > All Programs > Accessories >System Tools >Character Map)
- Copy and paste the special characters from the following web pages links:
 - [Entities for Symbols and Greek Letters](#)
 - [HTML Keyboard for Special Characters](#)

Arabic Characters

- Arabic characters should not be used in your abstract submission.

Macrons

- In Conference Manager, Macrons must be inserted using HTML code directly in the text box where the diacritical should go.
- For example, **Shūzō** is entered as: shūzō where **ū** = ū and **ō** = ō

Ä Ā	Ö Ō
Å ā	ō ō
Ē Ē	Ū Ū
Ē ē	ū ū
Ī Ī	
ī ī	

Keyboard Shortcuts

Diacritical Marks

Diacritical marks are letters or symbols that are absent from the average keyboard. Programming languages have been developed to help recreate diacritical marks for almost any windows environment, including your Conference Manager page editing screen.

- The tables below provides the most common and useful diacritical marks in a standardized language that combines the ALT key and four digits.
- To insert the letter or symbol in your writing, **hold the ALT key down and type the four digits using the number keypad on your keyboard.**

Accents and Non-English Characters

Acute [resumé]	Umlaut [naïve]	Grave [voilà]	Circumflex [château]	Tilde [mañana]	Others
Á ALT + 0193	Ä ALT + 0196	À ALT + 0192	Â ALT + 0194	Ã ALT + 0195	ø ALT + 0248
á ALT + 0225	ä ALT + 0228	à ALT + 0224	â ALT + 0226	ã ALT + 0227	Å ALT + 0197
É ALT + 0201	Ë ALT + 0203	È ALT + 0200	Ê ALT + 0202	Ñ ALT + 0209	Ø ALT + 0216
é ALT + 0233	ë ALT + 0235	è ALT + 0232	ê ALT + 0234	ñ ALT + 0241	æ ALT + 0230
Í ALT + 0205	Ï ALT + 0207	Ì ALT + 0204	Î ALT + 0206	Õ ALT + 0213	Æ ALT + 0198
í ALT + 0237	ï ALT + 0239	ì ALT + 0236	î ALT + 0238	õ ALT + 0245	š ALT + 0154
Ó ALT + 0211	Ö ALT + 0214	Ò ALT + 0210	Ô ALT + 0212		Š ALT + 0138
ó ALT + 0243	ö ALT + 0246	ò ALT + 0242	ô ALT + 0244	Cedilla [façade]	š ALT + 0229
Ú ALT + 0218	Ü ALT + 0220	Ù ALT + 0217	Û ALT + 0219	Ç ALT + 0199	œ ALT + 0156
ú ALT + 0250	ü ALT + 0252	ù ALT + 0249	û ALT + 0251	ç ALT + 0231	Œ ALT + 0140
Ý ALT + 0221	ÿ ALT + 0159				ª ALT + 0170
ý ALT + 0253	ÿ ALT + 0255				ƒ ALT + 0222
					ƒ ALT + 0254
					f ALT + 0131
					ß ALT + 0223
					µ ALT + 0181
					Ð ALT + 0208

Marks of Trade

¥ ALT + 0165
£ ALT + 0163
€ ALT + 0128
¢ ALT + 0162
© ALT + 0169
® ALT + 0174
™ ALT + 0153

Punctuation, Math and Other Symbols

¤ ALT + 0164	‰ ALT + 0137
† ALT + 0134	° ALT + 0186
× ALT + 0215	• ALT + 0149
÷ ALT + 0247	„ ALT + 0132
¶ ALT + 0182	… ALT + 0133
‡ ALT + 0135	¬ ALT + 0172
± ALT + 0177	¿ ALT + 0191
— ALT + 0151	¡ ALT + 0161
– ALT + 0150	¹ ALT + 0185
§ ALT + 0167	² ALT + 0178
^ ALT + 0136	³ ALT + 0179
~ ALT + 0152	½ ALT + 0189
« ALT + 0171	¼ ALT + 0188
» ALT + 0187	¾ ALT + 0190
‡ ALT + 0166	